



Floyd E. Kellam High School

MR. RYAN C. SCHUBART
Principal

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October 2020

Dear Kellam High School Advanced Placement Students and Parents:

We are thrilled you have made the decision to challenge yourself academically through the Advanced Placement (AP) program. Advanced Placement is a program of college-level courses and examinations that offers high school students a rigorous academic experience and the potential to earn college credit. Each year in May, students across the country take the AP examinations. As a student in the AP Program at a Virginia Beach City Public High School, please remember that you are expected to take the AP exam for the courses in which you are enrolled.

This year, AP exam costs will increase by \$1. All AP exams will cost \$95 with the exception of AP Seminar and AP Research, which cost \$143. If your student qualifies for the free/reduced lunch program, your student is eligible for an exam fee waiver. Students must indicate they qualify for free/reduced lunch during their exam registration. AP Exam registration will be pending until free/reduced lunch status is confirmed by Kellam High School. Please visit www.schoolcafe.com to submit a free/reduced lunch application if you have not already done so for this school year.

AP exam registration is a two-part process. First, students must be enrolled in their online AP classrooms through their myAP College Board account. Here they must indicate their preference to take the exam. **This step must be completed by Friday, November 6, 2020** for all first term, yearlong, and exam-only and/or Virtual VA classes. Second, students must register and pay for their AP exams in Total Registration. **On November 16, 2020, the Total Registration site will open for registration and payment.** Please visit www.TotalRegistration.net/AP/472287 or click on the link provided on the Kellam website to access the Total Registration site. To complete registration, students must answer all of the required questions. Please be sure to have a credit or debit card available before beginning registration. Registration is not complete until the student has paid and received the confirmation page that is provided at the end. We strongly recommend that parents and students complete this process together to ensure the accuracy of the registration information. Families have the option to make partial payments on their balance; however, all balances must be paid in full no later than Friday, March 5, 2021 at 11:59pm. **March 5, 2021 is also the deadline to complete both registration steps for all second term course exams.**

College Board will assess a **\$40 late registration fee per exam for any first term, yearlong, or exam-only (Virtual VA) course registered for on the College Board website between November 14th and March 5th.** However, this year, College Board has waived the \$40 cancellation fee. For this reason, we recommend all students indicate that they intend to take the AP exam in their College Board account, knowing there will be no penalty to cancel later. Please note, once a student registers and pays in Total Registration, he or she must request to cancel their exam in Total Registration. If a student wishes to cancel their exam but has not yet registered and paid in Total Registration, please inform the AP Coordinators.

Please contact the AP Coordinators, Mrs. Juliana Caruso (juliana.caruso@vbschools.com) or Mr. Dave Bunting (david.bunting@vbschools.com), if you would like to register for an exam not listed or have any questions.

Thank you,

Juliana Caruso
757-648-5115

Dave Bunting
757-648-5114



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

Important Dates and Fees

	Dates	Fees
Fall registration <i>(First-Term, Full-Year, and AP Exam Only Sections)</i>	Exam ordered in myAP by November 6, 2020 <i>(Payments in Total Registration are not due until March 5, 2021)</i>	\$95 (\$143 for AP Seminar and Research only)
Late registration <i>(First-Term, Full-Year, and AP Exam Only Sections)</i>	Ordered November 14, 2020–March 5, 2021	\$95 + \$40 fee
Final registration deadline <i>(Second-Term AP Courses)</i>	March 5, 2021	\$95
Balance due in Total REGistration for ALL AP students	March 5, 2021	\$95
Unused/ canceled exam	Exam that is canceled or not taken by the student	\$0

AP Student Check-List

- Sign in to **myap.collegeboard.org** using your College Board student account login. If you don't have a student account, click the **Sign up** link.
- Click the **Join a Course or Exam** button and enter the join code your teacher gave you.
- Indicate on **MY AP** that you will be taking the AP exam by November 6, 2020 for **First-Term, Full-Year, and AP Exam Only Sections**.
- Indicate on **MY AP** that you will be taking the AP exam by March 5, 2021 for **Second-Term AP courses**.
- Register and pay for each AP exam by March 5, 2021 at **TotalRegistration.net/AP/472287**.
**Total Registration will go live on November 16, 2020.*

Registration for AP exams is **not complete until you indicate on MY AP that you intend to take the exam **AND** pay your balance in full through Total Registration.*